

2 Motions for Sugar Labs

To be considered at the SLOBs meeting 04/01/16

Treasurer

Existing:

The Treasurer is an *ex officio*, nonvoting officer taking care of Sugar Labs' [Finance](#).

Currently, this position is vacant.

Proposed amendment to existing bylaws:

The Treasurer shall be appointed by a majority vote of the Sugar Labs Oversight Board and may be either an *ex officio*, nonvoting officer or one of the current Oversight board members.

Duties of the treasurer will be to handle all Sugar Labs monetary disbursements, and to report monthly in advance of the Oversight Board Meeting the following:

- Balance at the beginning of the month
- Expenses during the month (detailed)
- Income received during the month
- Balance at the end of the month

This Treasurer's Report shall be available at least 72 hours before a scheduled meeting. A vote of a simple majority of the Sugar Labs Oversight Board shall be required for approval of the Treasurer's Report.

Due to the expected workload of the Treasurer, they shall be paid a remuneration of \$Y monthly for their services.

Failure to carry out these duties for more than one meeting will result in removal and appointment of another Treasurer.

Proposed New Motion: All monetary distributions must be made by the appointed Treasurer according to the following guidelines:

Expenses:

- Expenses under \$X do not require prior approval by the Oversight Board.
- Expenses over \$X must be presented to the Oversight Board by the Treasurer for advance approval.
- No expenses over \$X will be paid without prior approval by the Oversight Board.

Requests for funds: will be presented to the Treasurer, in writing, at least 72 hours in advance of any scheduled Oversight Board meeting. The Treasurer will present the request to the Oversight Board for consideration and possible approval. Only the Treasurer shall present such requests at the meeting.

Requests for funds will include, but not be limited to the following:

Purpose of the funds

Proposed budget (in detail, to include, but not be limited to)

- Names, qualifications, and proposed duties of people to be funded
- Proposed expenses for materials and supplies
- Dates the project will start and finish and what goals are to be accomplished

Reporting: The results of the project will be reported in writing to the Oversight Board at least 72 hours before the next meeting after its completion.